



Course Syllabus – Accident Investigation

Audience

Employees needing a general awareness of the accident investigation process

Presentation Method

CBT – Computer Based Training

Training Duration

Student paced – Approximately 15 minutes

Course Summary

Training will inform employees of the general process of accident investigations, their purpose, causes, and reasons for the investigation.

Subject Matter

- ❖ Defining an Accident
- ❖ Three Causes of Accidents
- ❖ Purpose of an Accident Investigation
- ❖ What to Record/Recording Facts
- ❖ Interviewing Witnesses & Taking Statements
- ❖ Problem-Solving Techniques
- ❖ Utilizing Change Analysis
- ❖ Purpose of a JSA
- ❖ The Investigation Report

Objectives

Upon completion of training, employees have a general awareness of:

1. What an accident is
2. Basic causes of an accident
3. The investigation process
4. The investigation report
5. How to determine recommendations based on cause

Measurement Device

Test – 10 questions, 70% to pass